QA

Learn. To Change.

ACE Workshop:

Paraphrasing

Please note: these workshops are interactive!
Message the lecturer if you are unable to unmute your microphone during the session.

Session will start at: 00:00

Paraphrasing: Workshop Content

Correctly identify reasons to paraphrase, summarise, and quote academic literature

Practise four strategies to paraphrase theorists' ideas, combining them to avoid plagiarism

Categorise useful expressions for introducing paraphrases, describing their purpose in academic writing

By the end of the lesson you will be able to:

Paraphrase theorists' ideas and integrate these into compelling academic arguments

Task

Match the term to its definition!

1	Paraphrase	A	To repeat a phrase or sentence written by someone else.
2	Summarise	B	To rephrase another person's idea which is contained in a specific section of text.
3	Quote	C	To provide a brief statement of the main points given by another person within a large section of text.

Answer

Match the term to its definition!

1. Paraphrase
2. Summarise
3. Quote

B To **rephrase** another person's idea which is contained in a specific section of text.

C To provide a **brief statement of the main points** given by another person within a large section of text.

A To **repeat** a phrase or sentence written by someone else.

Paraphrases or Direct Quotations?

Task

1	Should your assignment include more paraphrases or direct quotations? Why?
2	Should a page number be included in an in-text citation when you paraphrase? How about when you quote directly?
3	When should you paraphrase? When should you quote directly?

Paraphrases

You should paraphrase when you are **interested solely in an idea**, and not the language used to express this idea.

As information on social media is generated by users, such information can be subjective or inaccurate, and frequently includes misinformation and conspiracy theories (Bridgman et al., 2020).

(Tsao et al., 2021)

Hard-won gains from policies to increase the number of women in the paid workforce and to increase women's pay to equal that of men may be quickly eroded if women are disadvantaged by the process of automation (Brussevich et al., 2018).

(Aksoy, Özcan and Philipp, 2021)

Direct Quotations

Use direct quotations when you are interested in both the idea and **the language used to express the idea**, e.g. striking phrases and influential definitions that you may engage with in more detail.

Leadership is “getting people to go where they wouldn’t have gone on their own” (Cheshire, 2010).

(Visser, 2011, p. 127)

In medicine, the dominance of a culture that values projecting confidence, certainty, and hiding vulnerability has created an “epidemic of silence”(Bould et al., 2015, p. 30).

(Pack et al., 2022, pp. 1-2)

True or False?

When paraphrasing you should aim to retain the original idea but express it in a different way.

True or False?

A paraphrase should include an in-text citation.

True or False?

A paraphrase picks out the main points of a much longer original text.

No, this is a summary!

True or False?

You should put quotation marks around the paraphrase to show that the paraphrase is not your original idea.

No, this is a direct quotation!

True or False?

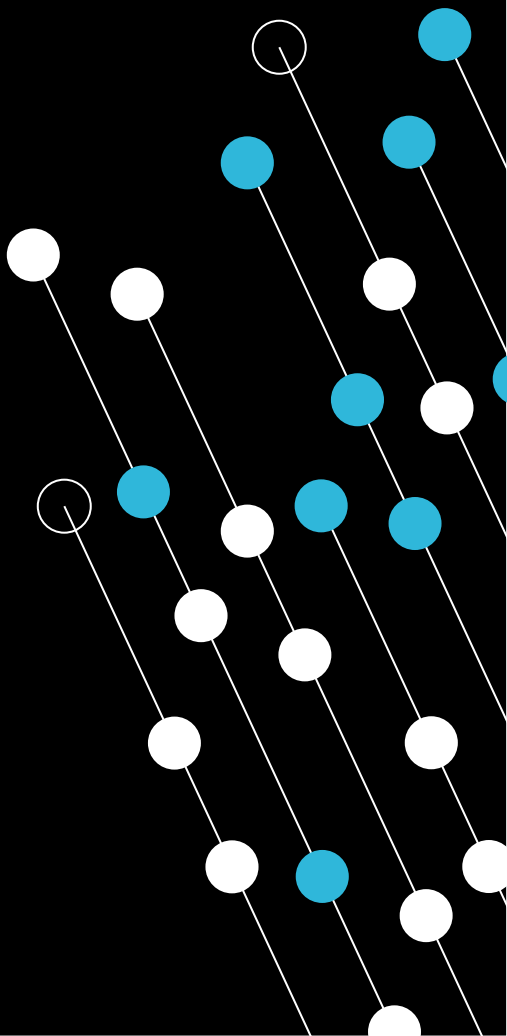
You can include some key expressions directly taken from the original in quotation marks within a paraphrase.

A Good Paraphrase...

✓	Retains the original meaning using different words.
✓	Is approximately the same length as the original material.
✓	Is written in your own academic style.
✓	Is structured differently from the original.
✓	Acknowledges the original author through appropriate referencing.

(Gillett, Hammond and Martala-Lockett, 2009)

1. Paraphrasing by Changing Vocabulary



1. Paraphrasing by Changing Vocabulary

(Haenlein and Kaplan, 2019)

Due to the rise of Big Data and improvements in computing power, AI has entered the business environment and public conversation.

Due to the rise of Big Data and improvements in computing power, AI has entered the business environment and public conversation.

Following the emergence of Big Data and enhancements in processing power Artificial Intelligence has penetrated the corporate environment and national discourse.

1. Paraphrasing by Changing Vocabulary

Task

A Identify synonyms for the highlighted words.

It is often argued that governments can create jobs and cut carbon emissions by investing in renewable energy schemes. These so-called 'green jobs' have the attraction of also helping to fight global warming while reducing a country's dependence on imported fuels.

B Changing vocabulary is **not enough** alone for a successful paraphrase. How else could you change these sentences?

1. Paraphrasing by Changing Vocabulary

Answer

A Identify synonyms for the highlighted words.

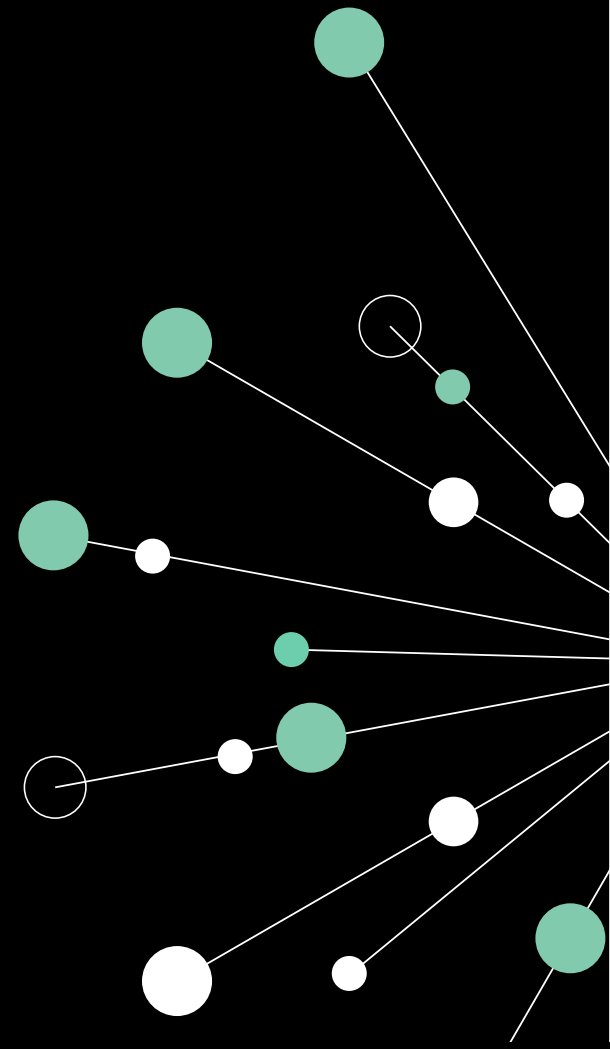
It is frequently claimed that governments can increase employment and reduce carbon emissions by investing in renewable energy projects. These so-called ‘green jobs’ have the appeal of also helping to combat global warming while lowering a nation’s dependence on imported fuels.

You Can Paraphrase by Changing...

1. Vocabulary
2. Voice
3. Word Class
4. Sentence Structure

Multiple techniques **must** be combined for a successful paraphrase!

2. Paraphrasing by Changing Voice



2. Active Voice

When using the active voice, the subject of the sentence performs an action:

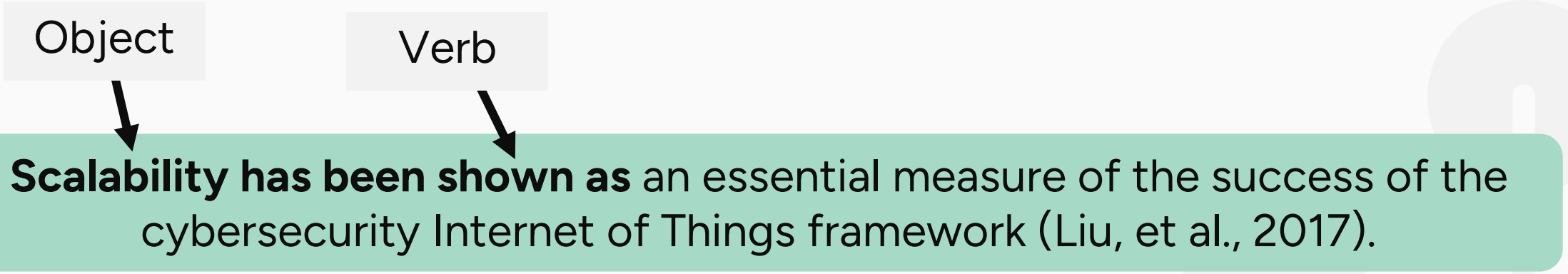
Liu et al. (2017) **showed that scalability is** an essential measure of the success of the cybersecurity Internet of Things framework.

(Tawalbeh et al., 2020)

The active voice emphasises the subject of the sentence. You may therefore use the active voice if you are interested in the individuals involved (e.g., if Liu et al. are an influential group of thinkers or if you are challenging their ideas).

2. Passive Voice

When using the passive voice, the object of the sentence has an action performed on it:



The passive voice emphasises the object of the sentence. It is predominantly used in academic writing as we are primarily interested in ideas, processes and events, instead of the individuals involved.

2. Paraphrasing by Changing Voice

Active Voice

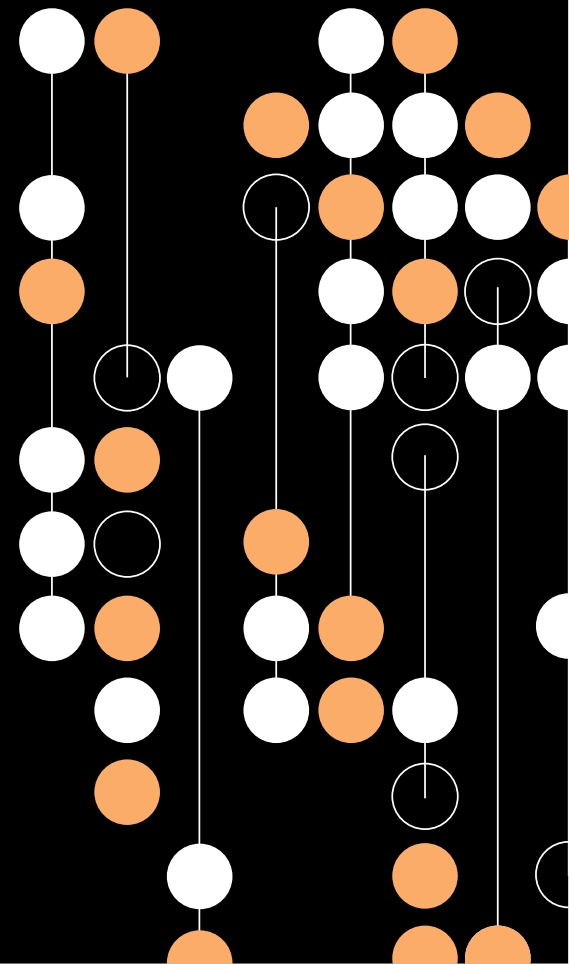
Liu et al. (2017) **showed that scalability is** an essential measure of the success of the cybersecurity Internet of Things framework.

(Tawalbeh et al., 2020)

Passive Voice

Scalability has been shown as an essential measure of the success of the cybersecurity Internet of Things framework (Liu, et al., 2017).

3. Paraphrasing by Changing Word Class



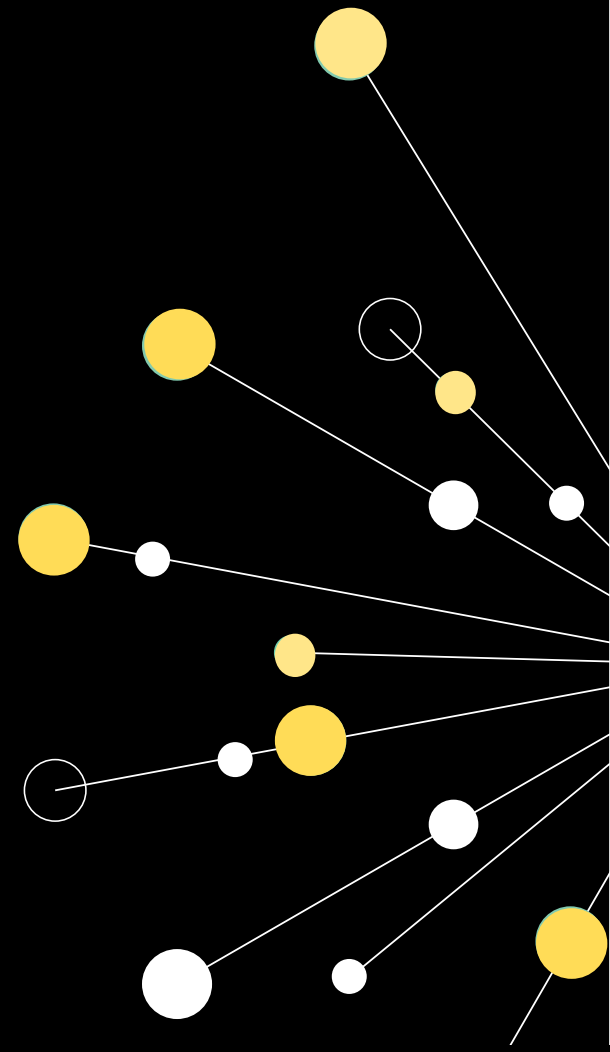
3. Paraphrasing by Changing Word Class

There are claims by critics of these renewable energy schemes that the benefits are less than they seem. Firstly, spending money on other projects such as road-building would also allow the creation of jobs.

Critics of these schemes claim that the results are not as beneficial as they seem. Firstly, if the money was spent on other projects such as road building jobs would also be created.

(Adapted from Bailey, 2015, p. 48)

4. Paraphrasing by Changing Sentence Structure



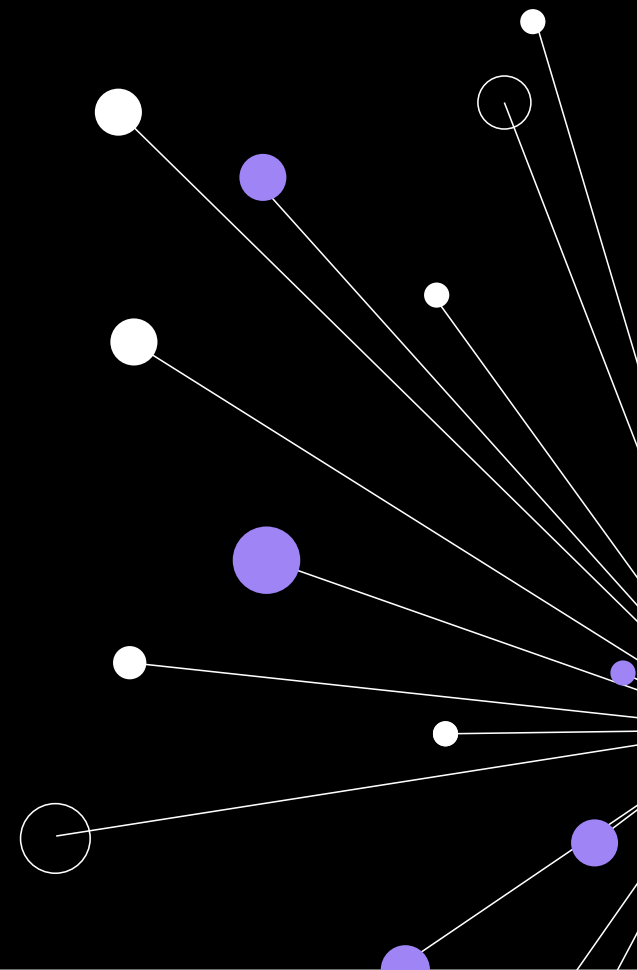
4. Paraphrasing by Changing Sentence Structure

Higher government borrowing to pay for green investments must be financed by the taxpayer, and it may eventually affect the cost of borrowing for all businesses.

The taxpayer must finance higher government borrowing to pay for the investment, and all business borrowing may eventually be affected.

(Adapted from Bailey, 2015, p. 48)

Combining Paraphrasing Strategies



Combining Paraphrasing Strategies

Task

In your group, try to combine the strategies of changing vocabulary, voice, word class and sentence structure to **paraphrase this paragraph**.

Smith (2022) claims the Spanish government has overspent in subsidising renewable energy for the next two decades. While the estimated expenditure of 29 billion euros will provide 50,000 new roles, Jones (2023) argues that if the government had allowed private industry to spend the same amount, 113,000 posts would have been created instead. These analysts therefore believe that the Spanish scheme will actually destroy over 50,000 jobs in the decades ahead.

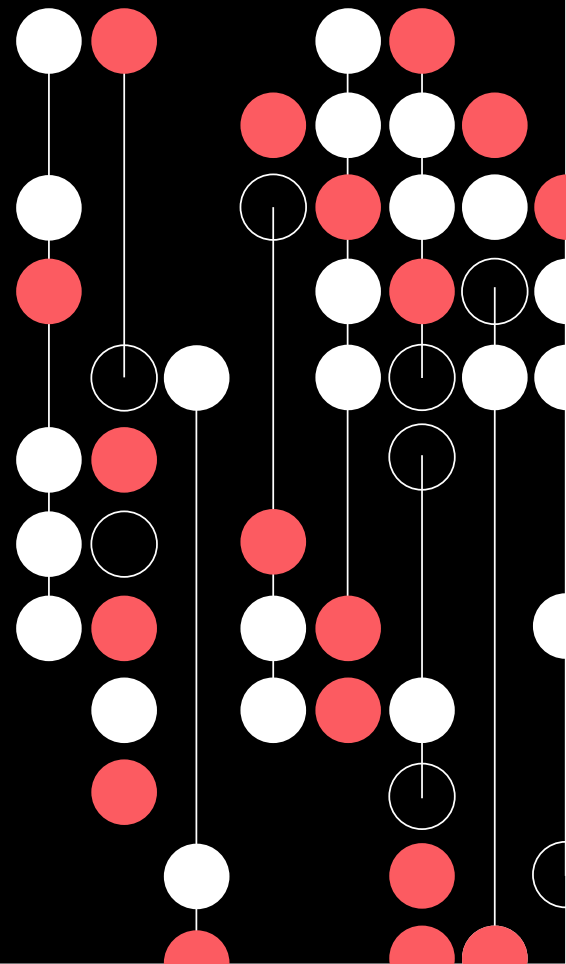
Combining Paraphrasing Strategies

Answer

In your group, try to combine the strategies of changing vocabulary, voice, word class and sentence structure to **paraphrase this paragraph**.

The potential subsidies given by Spain to renewable energy producers for the 2030s and 40s have been challenged (Smith, 2022). The 50,000 jobs created will each cost €570,000, and it can be argued that had the state permitted private businesses to spend the same sum over twice as many jobs would have been provided (Jones, 2023). According to such calculations the subsidies in Spain have effectively eliminated more than 50,000 posts.

Introducing Paraphrases



Task

Match the verb to the appropriate connotation!

	Verb		Connotation
1	Soady (2023) **claims**...	A	You are neutrally repeating an author's idea.
2	Wrigley (2022) **states**...	B	You agree with this author's idea.
3	As Hodges (2024) **shows**...	C	You are unconvinced by this author's idea.

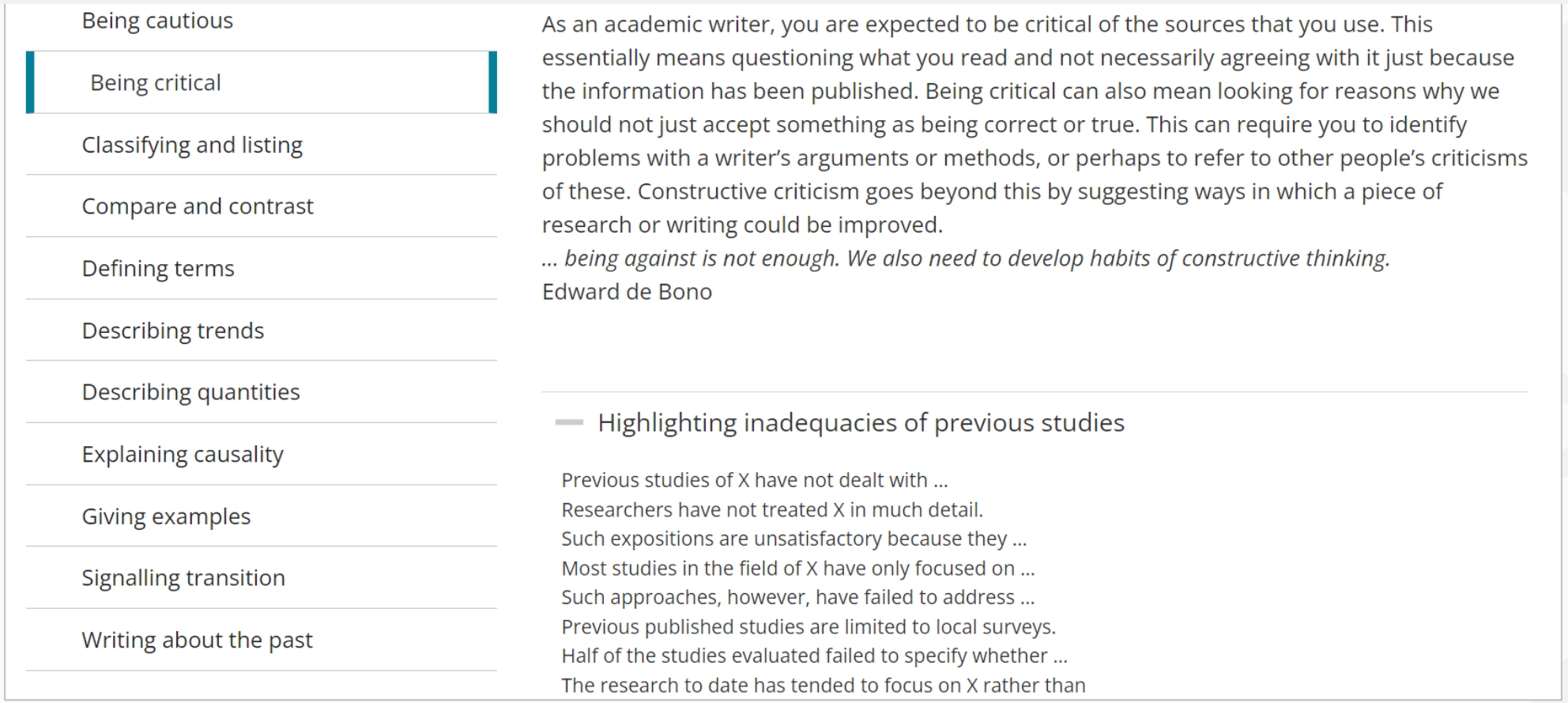
Answer

Match the verb to the appropriate connotation!

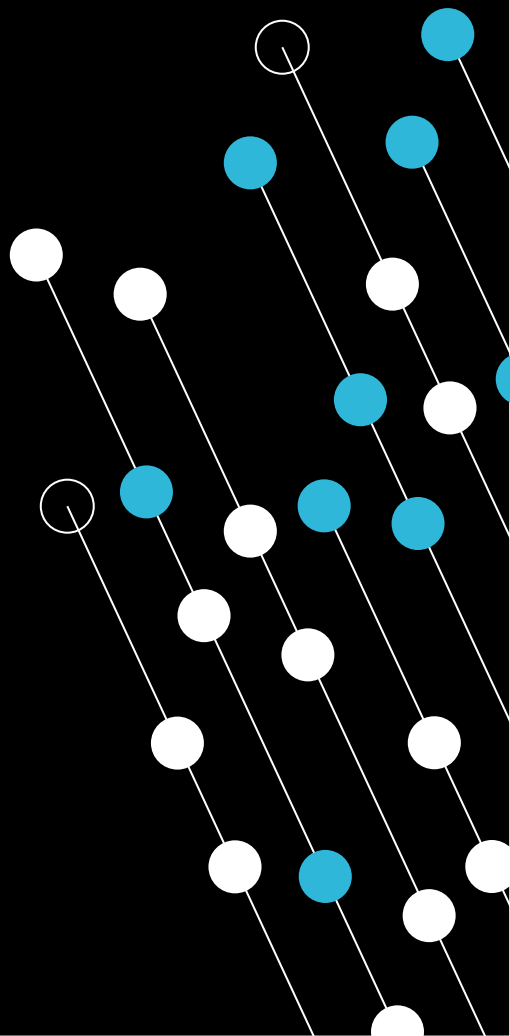
Verb	Connotation
1 Soady (2023) **claims**...	**C** You are **unconvinced** by this author's idea.
2 Wrigley (2022) **states**...	**A** You are **neutrally** repeating an author's idea.
3 As Hodges (2024) **shows**...	**B** You **agree** with this author's idea.

More Useful Expressions to Introduce Paraphrases

For additional examples, please visit the University of Manchester's Academic Phrasebank: https://www.phrasebank.manchester.ac.uk/



Review



Paraphrasing - Review

A successful assignment is likely to contain more paraphrases than direct quotations.

Paraphrasing - Review

You should paraphrase when you are interested in both an idea and the language used to express that idea.

Paraphrasing - Review

A paraphrase should retain the meaning of the original material.

Paraphrasing - Review

It is sufficient to change sentence structure for a successful paraphrase.

References and Further Reading

References

Bailey, S. (2015) *Academic Writing for International Students of Business*. 2nd edn. London: Routledge.

Gillett A., Hammond, A. and Martala-Lockett, M. (2009) *Successful academic writing*. London: Routledge.

Haenlein, M. and Kaplan, A. (2019) 'A brief history of artificial intelligence: On the past, present, and future of artificial intelligence', *California Management Review*, 61(4), pp. 5-14.

Tawalbeh, L., et al. (2020) 'IoT Privacy and security: Challenges and solutions', *Applied Sciences*, 10(12), pp. 1-17.

Further Reading

The ACE Quick Guide to Paraphrasing

ACE Feedback

Thank you for attending this ACE Workshop.
We would be grateful if you could take 2 minutes to complete our **feedback form**.

Do you require further academic support?

Look on the ACE Page for resources

Check out our upcoming workshops

Book a 1-2-1 tutorial

Any questions?